

# CÔNG TY CỔ PHẦN DỊCH VỤ HÀNG HÓA SÀI GÒN

Số: SCSC25/HSX/CBTT/31

# CỘNG HÒA XÃ HỘI CHỦ NGHĨA VIỆT NAM

## Độc lập - Tự do - Hạnh phúc

TP. Hồ Chí Minh, ngày 23 tháng 01 năm 2025

## CÔNG BỐ THÔNG TIN *INFORMATION DISCLOSURE*

Kính gửi: Sở Giao dịch Chứng khoán thành phố Hồ Chí Minh

1. Tên tổ chức/*Name of organization*: CÔNG TY CỔ PHẦN DỊCH VỤ HÀNG HÓA  
SÀI GÒN/ *SAIGON CARGO SERVICE CORPORATION*

## 2. Nội dung thông tin công bố/*Contents of disclosure:*

- Báo cáo quản trị năm 2024 của Công ty Cổ phần Dịch vụ Hàng hóa Sài Gòn.  
- *Report on corporate governance in 2024 of SCSC.*

3. Thông tin này đã được công bố trên trang thông tin điện tử của công ty vào ngày 23/01/2025 tại đường dẫn <https://www.scsc.vn> / *This information was published on the company's website on January 23<sup>th</sup> 2025, as in the link <https://www.scsc.vn>*

Chúng tôi xin cam kết các thông tin công bố trên đây là đúng sự thật và hoàn toàn chịu trách nhiệm trước pháp luật về nội dung các thông tin đã công bố/ *We hereby certify that the information provided is true and correct and we bear the full responsibility to the law.*

*Tài liệu đính kèm/ Attached documents:*

- Báo cáo quản trị năm 2024/ Report on corporate governance 2024.



Phạm Quang Hải

## **SAIGON CARGO SERVICE CORPORATION**

No.: SCSC25/HDQT/BC/01

# THE SOCIALIST REPUBLIC OF VIETNAM

## Independence – Freedom – Happiness

Ho Chi Minh City, January 22<sup>nd</sup>, 2025

# REPORT ON CORPORATE GOVERNANCE (in 2024)

To:      - the State Securities Commission;  
                  - Ho Chi Minh City Stock Exchange

- Name of company: Saigon Cargo Service Corporation
- Head office address: 30 Phan Thuc Duyen, Ward 4, Tan Binh District, Ho Chi Minh City
- Phone: (028) 3997 6930 Fax: (028) 3997 6840  
Email: [info@scsc.vn](mailto:info@scsc.vn)
- Charter capital: VND 1,020,769,820,000
- Securities symbol: SCS
- Governance model:
  - Annual General Shareholders' Meeting, Board of Directors, Board of Supervisors, CEO.
- The implementation of internal audit: Implemented.

## I. Activities of Annual General Shareholders' Meeting ("GSM"):

Annual General Shareholders' Meeting of the fiscal year 2024 of Saigon Cargo Service Corporation (SCSC) was held on April 26, 2024 at SCSC Office Building, No. 30 Phan Thuc Duyen, Ward 4, Tan Binh District, Ho Chi Minh City.

Resolution No. SCSC24/DHDCD/NQ/01 of the SCSC Annual General Shareholders' Meeting approved the following contents:

- Approving the Board of Directors' 2023 Performance Report and 2024 Operational Orientation;
- Approving the the Board of Supervisors' 2023 report;
- Approving the Audited Financial Statements 2023;
- Approving Profit distribution and Funding in 2023;
- Approving the business plan in 2024;
- Approving to select independent auditing firm in 2024;
- Approving the remuneration for the Board of Directors and the Board of Supervisors in 2024;

- Approving the Plan on Shares issuance under the Employee Stock Ownership Plan (ESOP) for the period of 2025-2027;

## II. Activities of the Board of Directors (“BOD”):

### 1. Information about members of the Board of Directors:

No.	The BOD's members	Position	The date becoming/ceasing to be members/Independent members of the BOD	
			Date of appointment	Date of dismissal
1	Ms. Bui Thi Thu Huong	Chairman of the Board of Directors	From 07/08/2013 and re-elected on 26/06/2023	
2	Mr. Nguyen Quoc Khanh	Member of the Board of Directors, General Director	From 21/04/2008 and re-elected on 26/06/2023	
3	Mr. Nguyen Ngoc Quy	Member of the Board of Directors	26/06/2023	
4	Mr. Mai Xuan Canh	Member of the Board of Directors	From 08/06/2021	
5	Mr. Doan Ngoc Cuong	Member of the Board of Directors	From 21/04/2008 and re-elected on 26/06/2023	
6	Mr. Chu Trung Kien	Non-executive member	26/06/2023	
7	Ms. Ta Thu Ha	Non-executive member, Administrator	From 02/07/2018 and re-elected on 26/06/2023	

### 2. Meetings of BOD:

No.	BOD's member	Number of meetings attended by BOD	Attendance rate	Reasons for absence
1	Ms. Bui Thi Thu Huong	08/08	100%	
2	Mr. Nguyen Quoc Khanh	08/08	100%	

3	Mr. Nguyen Ngoc Quy	08/08	100%	
4	Mr. Mai Xuan Canh	07/08	87,5%	Absent for business reasons
5	Mr. Doan Ngoc Cuong	08/08	100%	
6	Mr. Chu Trung Kien	07/08	87,5%	Absent for business reasons
7	Ms. Ta Thu Ha	08/08	100%	

3. Supervising the Board of Management by the Board of Directors:

In the meetings, the Board of Directors reviewed the activities to implement the business plan and the tasks assigned by the Annual General Shareholders' Meeting, assessed the report of General Director on the business activities, the activities to implement of the Resolution of the Board of Directors. The contents mainly include:

- Approving the finalization plan on the List of Shareholders for 2024 Annual General Shareholders' Meeting;
- Approving the business plan for 2024 and the program, documents of 2024 Annual General Shareholders' Meeting;
- Approving the raise of the Company's charter capital after ESOP (phase 2) and the amendment of the Company's charter after the capital raise;
- Approving the finalization plan on the list of shareholders for payment of remaining dividend of 2023 (according to the Resolution of the 2024 Annual General Shareholders' Meeting);
- Approving the result of contractor selection "*Supply and installation of refrigeration equipment – Project: Upgrading SCSC's existing cold storage*" and the negotiation result with the contractor.
- Evaluating the activities to implement the Resolution of the 2024 Annual General Shareholders' Meeting. Evaluating the Business results in the first 7 months of 2024 and Business plan in the last 5 months of 2024.
- Approving Q1, Q2, and Q3 business results and estimating the business results for the whole year of 2024. Approving the interim dividend for the 1<sup>st</sup> period of 2025 on the basis of business results in the first 9 months of 2024.
- Approving the finalization plan on the list of shareholders for the right to receive the 1<sup>st</sup> interim dividend in 2024.
- Activities to implement the plans in 2025.

4. Activities of the BOD's committees: none.

5. Resolutions/Decisions of the BOD:

No.	Number of Resolutions/Decisions	Date	Contents	Approval rate
1	SCSC24/HĐQT/BB/02 SCSC24/HĐQT/NQ/02	06/03/2024	- Approving the finalization plan on the List of Shareholders for 2024 Annual General Shareholders' Meeting.	100%
2	SCSC24/HĐQT/BB/03 SCSC24/HĐQT/NQ/03	03/04/2024	- Approving the business plan for 2024 and the program, documents of 2024 Annual General Shareholders' Meeting.	100%
3	SCSC24/HĐQT/BB/04 SCSC24/HĐQT/NQ/04	09/04/2024	- Approving the raise of the Company's charter capital after ESOP (phase 2) and the amendment of the Company's charter after the capital raise.	100%
4	SCSC24/HĐQT/BB/05 SCSC24/HĐQT/NQ/05	28/05/2024	- Approving the finalization plan on the list of shareholders for payment of remaining dividend of 2023 (according to the Resolution of the 2024 Annual General Shareholders' Meeting).	100%
5	SCSC24/HĐQT/BB/06	05/06/2024	- Approving the result of contractor selection " <i>Supply and installation of refrigeration equipment – Project: Upgrading SCSC's existing cold storage</i> " and the negotiation result with the contractor.	100%
6	SCSC24/HĐQT/BB/07	13/08/2024	- Evaluating the activities to implement the Resolution of the 2024 Annual General Shareholders' Meeting. Evaluating the Business results in the first 7 months of 2024 and Business plan in the last 5 months of 2024.	100%
7	SCSC24/HĐQT/BB/08	31/10/2024	- Approving Q3 business results and estimating the business results for the whole year of 2024. - Considering the interim dividend for the 1 <sup>st</sup> period of 2024 on the basis of business results in the first 9 months of 2024 and expected results for the whole year of 2024.	100%

8	SCSC24/HĐQT/BB/09 SCSC24/HĐQT/NQ/09	10/12/2024	<ul style="list-style-type: none"> <li>- Activities to implement the plans in 2025.</li> <li>- Approving the finalization plan on the list of shareholders for the right to receive the 1<sup>st</sup> interim dividend in 2024.</li> </ul>	100%
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### III. Activities of the Board of Supervisors (“BOS”):

#### 1. Information about members of the BOS:

No.	BOS's members	Position	The date becoming to be BOS members	Qualifications
1	Ms. Vu Thi Hoang Bac	Head of BOS	From 28/06/2018 and re-elected on 26/06/2023	Bachelor of Economics, Chief Accountant, Professional Internal Audit
2	Mr. Khoa Nang Luu	Member	Since 2010 and re-elected on 26/06/2023	Bachelor in Economics of sea transport, Chief Accountant
3	Mr. Truong Minh Sang	Member	From 28/6/2018 and re-elected on 26/06/2023	Bachelor of Accounting, CPA Vietnam

#### 2. The BOS's Meetings:

No.	BOS's members	Number of meetings attended by BOS	Attendance rate	Voting Rate	Reasons for absence
1	Ms. Vu Thi Hoang Bac	4/4	100%	100%	
2	Mr. Khoa Nang Luu	4/4	100%	100%	
3	Mr. Truong Minh Sang	4/4	100%	100%	

#### 3. Supervising the BOD, BOM by the BOS:

- Attending the meetings of the Board of Directors to contribute and grasp the policies, orientations and financial/ business plans of the Company.
- Supervising and evaluating the activities to implement the Resolution of the 2023 Annual General Shareholders' Meeting. Supervise the activities to implement the 2023

production plan and business plan of the Board of Directors and the Executive Board, check the reasonableness, legality, honesty and prudence in the management and administration of business activities.

- Reviewing, examining the reports and evaluating the effectiveness of the Company's internal control system, internal audit, risk management and early risk warning.
- Assessing audited financial statements in 2023.
- Approving the Board of Supervisors's Activity Report in 2023 and the Board of Supervisors's Task Orientation in 2024 in order to present to the 2024 Annual General Shareholders' Meeting.
- Assessing the 6-month and 9-month financial statements.
- Supervising the activities to implement the Resolution of 2024 Annual General Shareholders' Meeting and the Company's Charter.

4. Coordination among BOS with the BOD, BOM and other managers:

- In the meetings, the BOD invited the BOS to attend so that the BOS could supervise the activities in the decision-making process of the BOD.
- The BOD has coordinated well, provided sufficient information and documents to the BOS to consider, examine and evaluate the activities to implement the Resolutions of the Annual General Shareholders' Meeting and of the BOD.
- The BOM needs to pay attention to costs and cash flow control and accounts receivable to avoid bad debts and overdue debts.
- Preparing appropriate resources to implement investment projects and expand business activities as planned.
- Strengthening sales and marketing activities to ensure a stable supply of goods, maximizing the performance of resources, equipment, and assets, and preparing for the year of 2025.
- Ensuring the security and safety in operating activities, when the amount of output is high.
- Managing the human resources, training the next generation human resources, developing the company in the conditions of deeper and deeper international integration.

5. Other activities of BOS (if any): none.

**IV. Board of Management:**

No.	BOM's members	Date of birth	Qualifications	Date of appointment of the BOM
1	Mr. Nguyen Quoc Khanh	08/06/1964	Bachelor in Economics of sea transport	Re-elected on 26/06/2023 according to the Resolution of the Board of Directors No. 08 dated 26/06/2023
2	Mr. Nguyen Thai Son	04/08/1956	Bachelor in Air freight management	Re-elected on 26/06/2023 according to the Resolution of the Board of Directors No. 08 dated 26/06/2023
3	Mr. To Hien Phuong	10/01/1967	Bachelor of Economics	Re-elected on 26/06/2023 according to the Resolution of the Board of Directors No. 08 dated 26/06/2023

#### V. Chief Accountant:

Full name	Date of birth	Professional qualifications	Date of appointment/dismissal
Ms. Ngo Thi Anh Thu	01/06/1982	Master of Finance and Baking	Re-elected according to the Resolution of the Board of Directors No. 08 dated 26/06/2023

#### VI. Training in corporate governance:

In the first 6 months of 2024, the Company has attended conferences/seminars organized by the SSC and provided internal training courses to the employees of the Company, specifically as follows:

- Attending conferences and seminars of the SSC on "ESG with Practical Actions"; "Issues in complying with the provisions of the Law on securities and the securities market of public and listed companies; Errors in the preparation and presentation of financial statements of public and listed companies";
- Organizing training courses on Aviation Security;

- Training courses on Aviation Safety Management System and Aviation Safety Culture (SMS);
- Training courses on Aviation Cargo Service Operations as required by the training program (approved by the Civil Aviation Authority of Vietnam).

**VII. List of affiliated persons of the public company and transaction of affiliated persons of the Company with the Company**

1. List of affiliated persons of the company:

No.	Name of organization/individual	Securities trading account (if any)	Position at the company (if any)	Certificate of business registration/ID/Passport	Address	Time of starting to be affiliated person	Time of ending to be affiliated person	Reasons	Relationship with the Company
<b><i>ORGANIZATIONS/INDIVIDUALS OWNING MORE THAN 10% OF VOTING SHARES</i></b>									
1	GEMADEPT Joint Stock Company				No. 6 Le Thanh Ton, Ben Nghe Ward, District 1, Ho Chi Minh City, Vietnam	08/4/2008			Organization that own more than 10% of the voting shares
2	Airports Corporation of Vietnam-Joint Stock Company				58 Truong Son, Ward 2, Tan Binh District, Ho Chi Minh City	08/4/2008			Organization that own more than 10% of the voting shares
<b><i>BOARD OF DIRECTORS</i></b>									
1	Bui Thi Thu Huong		Chairman			07/08/2013			Insider
2	Nguyen Quoc Khanh		Member			21/04/2008			Insider
3	Mai Xuan Canh		Member			08/06/2021			Insider

4	Doan Ngoc Cuong		Member			21/04/2008			Insider
5	Ta Thu Ha		Independent Member			02/07/2018			Insider
6	Nguyen Ngoc Quy		Member			26/06/2023			Insider
7	Chu Trung Kien		Independent Member			26/06/2023			Insider
<b>BOARD OF MANAGEMENT</b>									
1	Nguyen Quoc Khanh		CEO			21/04/2008			Insider
2	Nguyen Thai Son		Deputy General Director			01/04/2010			Insider
3	To Hien Phuong		Deputy General Director			01/08/2009			Insider
<b>BOARD OF SUPERVISORS</b>									

1	Vu Thi Hoang Bac		Head of BOS			28/6/2018			Insider
2	Khoa Nang Luu		BOS Member			Since 2010			Insider
3	Truong Minh Sang		BOS Member			28/6/2018			Insider
<b><i>CHIEF ACCOUNTANT</i></b>									
1	Ngo Thi Anh Thu		Chief Accountant			03/11/2021			Insider
<b><i>PERSONS AUTHORIZED TO DISCLOSE INFORMATION</i></b>									
1	Pham Quang Hai		Head of General Department			19/7/2018			Insider
<b><i>RELATED ORGANIZATIONS</i></b>									
1	41 Aircraf Repairing One Member Limited Liability Company					08/04/2008			Shareholders holding 7.07% of SCS shares (shares with preferred dividends)

2	V.N.M General Transport Services Co, Ltd					08/04/2008			The company is in group of Gemadept – (Shareholder holding 33.42% of SCS shares)
3	ISS - GEMADEPT CO. LTD					08/04/2008			The company is in group of Gemadept – (Shareholder holding 33.42% of SCS shares)
4	Gemadept logistics one member company limited					08/04/2008			The company is in group of Gemadept – (Shareholder holding 33.42% of SCS shares)

2. Transactions between the company and its affiliated persons or between the company and its major shareholders, internal persons and affiliated persons: None.
3. Transactions between internal persons of the company, affiliated persons of internal persons and the company's subsidiaries in which the company takes controlling power: None
4. Transactions between the company and other objects:
  - 4.1 Transactions between the company and the company that its members of the Board of Management, the Board of Supervisors, Directors (General Director) have been founding members or members of Board of Directors, or CEOs in three (3) latest years (calculated at the time of reporting): none
  - 4.2 Transactions between the company and the company that its affiliated persons with members of Board of Directors, Board of Supervisors, Director (General Director) and other managers as a member of Board of Directors, Director (General Director or CEO): None
  - 4.3 Other transactions of the company (if any) may bring material or non-material benefits for members of Board of Directors, members of the Board of Supervisors, Director (General Director) and other managers: None.

#### **VIII. Shares transactions of internal persons and their affiliated persons:**

1. The list of internal persons and their affiliated persons:

No.	Name	Securities trading account (if any)	Position at company (if any)	Address	ID card/passport	Date of issue	Place of issue	Number of shares owned at the end of the period	Percentage of share owned at the end of the period
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*I. The Board of Directors:*

1	Bui Thi Thu Huong		Chairman					Owner's representatives: 28,828,282 Individual Ownership : 63.550	Owner's representatives: 28.24% Individual Ownership: 0,062%
1.1	Le Thi Thanh Binh		Mother					-	0,00%
1.2	Dong Son		Father-in-law					-	0,00%
1.3	Hoang Kim Loan		Mother-in-law					-	0,00%
1.4	Le Viet Anh		Husband					-	0,00%
1.5	Dang Thi Nghia		Sister-in-law					-	0,00%
1.6	Le Viet Hung		Husband					-	0,00%
1.7	Le Viet Dung		Husband					-	0,00%

1.8	Le Anh Minh		Children						0,00%
1.9	Le Minh Khue		Children						0,00%
1.10	Bui Vinh Hoa		Siblings						0,00%
1.11	Ngo Quang Trai		Brother-in-law						0,00%
1.12	Bui Thi Thanh Tra		Younger siblings						0,00%
1.13	Pham Anh Tuan		Brother-in-law						0,00%
1.14	Bui Thi Yen Nhi		Younger siblings						0,00%
1.15	Tran Minh Hai		Brother-in-law						0,00%
1.16	Bui Quang Phai		Younger siblings						0,00%
1.17	Hoang Thi Thu		Sister-in-law						0,00%
1.18	Gemadept Joint Stock Company		Related Organizations					34.117.034	33,42%

2	Nguyen Quoc Khanh		Member of the Board of Directors General Director					Owner's representatives: 5,288,752 Individual Ownership: 1.400.050	Owner's representatives: 5,18% Individual Ownership: 1,37%
2.1	Nguyen Trong		Father					0	0,00%
2.2	Nguyen Hoang To Nga		Wife					0	0,00%
2.3	Nguyen Hoang Khanh Linh		Children					0	0,00%
2.4	Nguyen Hoang Khanh Trang		Children					0	0,00%
2.5	Nguyen Hoang Khanh Nhu		Children					0	0,00%
2.6	Nguyen Thi Thanh Nhu		Younger sibling					0	0,00%
2.7	Nguyen Thi Thanh Thanh		Younger sibling					0	0,00%
2.8	Nguyen Thi Thanh Phuong		Younger sibling					0	0,00%
2.9	Nguyen Hoang		Father-in-law					166.500	0,16%

2.10	Do Thi Tho		Mother-in-law					0	0,00%
2.11	Nguyen Van Hao		Brother-in-law					0	0,00%
2.12	Nguyen Truong Hai		Brother-in-law					0	0,00%
2.13	Nguyen Nam Son		Brother-in-law					0	0,00%
2.14	Gemadept Joint Stock Company		Related Organizations					34.117.034	33,42%
3	Nguyen Ngoc Quy		Member of the Board of Directors					Owner's representatives: 13.899.050 Individual: 13,000	Owner's representatives: 13,62% Individual Ownership: 0,013%
3.1	Nguyen Ngoc Tan		Father					0	0,00%
3.2	Tran Thi Nghia		Native					0	0,00%
3.3	To Cam Tu		Father-in-law					0	0,00%
3.4	Nguyen Thi Bich Hoa		Mother-in-law					0	0,00%

3.5	To Nguyen Cam Anh		Wife					0	0,00%
3.6	Nguyen Van Nhu		Children					0	0,00%
3.7	Nguyen Minh Van		Children					0	0,00%
3.8	Nguyen Ngoc Bao		Brother					0	0,00%
3.9	Nguyen Thi Minh Phuong		Sister					0	0,00%
3.10	Nguyen Thi Hong Ngoc		Sister					0	0,00%
3.11	To Anh Tuan		Brother-in-law					0	0,00%
3.12	Pham Duc Tuan		Brother-in-law					0	0,00%
3.13	Pham Tung Lam		Brother-in-law					0	0,00%
3.14	Hoang Thi Phuong Hoa		Sister-in-law					0	0,00%

3.15	Airports Corporation of Vietnam - Joint Stock Company		Related Organizations					13.899.050	13,62%
4	<b>Mai Xuan Canh</b>		<b>Member of the Board of Directors</b>					<b>Owner's representatives: 7,213,125 Individual Ownership : 44.500</b>	<b>Owner's representatives: 7,07% Individual Ownership: 0,043%</b>
4.1	Tran Thi Luan		Wife					0	0,00%
4.2	Doan Thi Mai		Mother					0	0,00%
4.3	Mai Ngoc Quynh Anh		Daughter					0	0,00%
4.4	Mai Tung Lam		Son					0	0,00%
4.5	Mai Thi Cuc		Sister					0	0,00%
4.6	Mai Thi Thanh Hoa		Sister					0	0,00%
4.7	Mai Xuan Thuy		Brother					0	0,00%
4.8	Mai Hong Phong		Brother					0	0,00%

4.9	Mai Thi Thu Huong		Sister					0	0,00%
4.10	Mai Thi Kim Chung		Sister					0	0,00%
4.11	41 Aircraft Repair Company Limited		Related Organizations					7.213.125	7,07%
<b>5</b>	<b>Doan Ngoc Cuong</b>		<b>Member of the Board of Directors</b>					<b>Individual Ownership : 1.324.966</b>	<b>Individual Ownership: 1,30%</b>
5.1	Doan Xuan Vien		Father					0	0,00%
5.2	Ly Thi Minh Thu		Mother					0	0,00%
5.3	Nguyen Thi Tra My		Wife					0	0,00%
5.4	Doan The Minh		Children					0	0,00%

5.5	Doan Thu Huong		Younger sibling					0	0,00%
5.6	Dang Thi Thanh Tra		Mother-in-law					2.057.600	2,016%
6	<b>Chu Trung Kien</b>		<b>Member of the Board of Directors independent</b>					<b>Individual Ownership : 13.000</b>	<b>Individual Ownership: 0,013%</b>
6.1	Chu Thanh Khiет		Father					0	0,00%
6.2	Dang Thi Sen		Mother					0	0,00%
6.3	Chu Quoc Loc		Brother					0	0,00%
6.4	Vu Thi Yen		Sister-in-law					0	0,00%
6.5	Chu Thi Mai		Sister					0	0,00%
6.6	Nguyen Duc Dung		Brother-in-law					0	0,00%
6.7	Chu Thi Phuong		Sister					0	0,00%

6.8	Le The Vo		Brother-in-law					0	0,00%
6.9	Chu Duc Khang		Brother					0	0,00%
6.10	Tran Thu Thuy		Sister-in-law					0	0,00%
6.11	Phan Ke An		Father-in-law					0	0,00%
6.12	Chu Thi Ly		Mother-in-law					0	0,00%
6.13	Phan Thi Nga		Sister-in-law					0	0,00%
6.14	Phan Thi Phuc		Sister-in-law					0	0,00%
6.15	Phan Thi Linh		Wife					0	0,00%
6.16	Chu Tuyet Ngan		Children					0	0,00%
6.17	Chu Ngan Hai Binh		Children					0	0,00%

6.18	Chu Minh Thanh		Children					0	0,00%
7	Ta Thu Ha		Member of the Board of Directors independent					Individual Ownership : 53.000	Individual Ownership: 0,052%
7.1	Ta Van Dinh		Father					0	0,00%
7.2	Bui Thi Anh Thu		Mother					0	0,00%
7.3	Ta Ha Linh		Sister					0	0,00%
<b><i>II. Related persons of internal shareholders who are members of the Board of Directors:</i></b>									
1	Nguyen Quoc Khanh		General Director	As in Section 2 of Part I-Related persons of internal shareholders who are members of the Board of Directors					
2	Nguyen Thai Son		Deputy General Director					Individual Ownership : 36.135	Individual Ownership: 0,035%
2.1	Pham Thi Yen		Mother					0	0,00%

2.2	Nguyen Thi Kieu Anh		Wife					0	0,00%
2.3	Nguyen Hoang Ha		Children					0	0,00%
2.4	Nguyen Thai Bao		Children					4.100	0,004%
2.5	Nguyen Thi Thanh Van		Children					0	0,00%
2.6	Nguyen Hoang Long		Children					0	0,00%
2.7	Nguyen Hoang Nam		Children					0	0,00%
2.8	Nguyen Quang Hien		Brother					0	0,00%
2.9	Nguyen Thi Kim Thanh		Sister-in-law					0	0,00%
2.10	Nguyen Anh Tuan		Brother					0	0,00%
2.11	Dang Thi Phuong Anh		Sister-in-law					0	0,00%
2.12	Nguyen Cao Nguyen		Brother					0	0,00%
2.13	Mai Thi Dua		Sister-in-law					0	0,00%
2.14	Nguyen Quang Hung		Brother					0	0,00%
2.15	Nguyen Thi Thu Tam		Sister-in-law					0	0,00%
2.16	Nguyen Thi Thu Thuy		Sister					0	0,00%

2.17	Tran Cam Hung		Brother-in-law					0	0,00%
2.18	Nguyen Thi Lan Phuong		Sister					0	0,00%
2.19	Nguyen Van Hung		Brother-in-law					0	0,00%
2.20	Nguyen Cong Hoan		Brother					1.831	0,0018%
2.21	Nguyen Hoai Van		Sister-in-law					0	0,00%
2.22	Dang Thi Minh Thao		Mother-in-law					0	0,00%
2.23	Vo Tien Dung		Brother-in-law					0	0,00%
3	<b>To Hien Phuong</b>		<b>Deputy General Director</b>					<b>Individual Ownership : 36.010</b>	<b>Individual Ownership: 0,035%</b>
3.1	Bui Thi Yen Ngoc		Wife					0	0,00%

3.2	To Minh Hoang		Son					0	0,00%
3.3	To Minh Tam		Daughter					0	0,00%
3.4	Bui Van Chiem		Father-in-law					0	0,00%
3.5	Nguyen Thi Canh		Mother-in-law					0	0,00%
3.6	To Minh Chau		Sister					0	0,00%
3.7	To Hien Phuong		Brother					0	0,00%
3.8	To Phuong Trinh		Brother					0	0,00%
3.9	Huynh Thi Kim Hong		Sister-in-law					0	0,00%
3.10	Doan Thi Minh Thu		Sister-in-law					0	0,00%
<b><i>III. Related persons of internal shareholders who are members of the Board of Management:</i></b>									

1	<b>Vu Thi Hoang Bac</b>		<b>Chief BKS</b>					<b>Individual Ownership : 19.515</b>	<b>Individual Ownership: 0,019%</b>
1.1	Tran Phuong Nam		Husband					0	0,00%
1.2	Tran Thuc Anh		Children					0	0,00%
1.3	Tran Hoang Minh Chau		Children					0	0,00%
1.4	Tran Vu Lan Phuong		Children					0	0,00%
1.5	Luu Thi Coong		Mother					0	0,00%
1.6	Vu Thi Hoang Ha		Sister					0	0,00%
1.7	Vu Thi Thai Binh		Younger sibling					0	0,00%
1.8	Vu Thi Hoa Mai		Younger sibling					0	0,00%
1.9	Gemadep Joint Stock Company		Related Organizati ons					34.117.034	33,42%
2	<b>Khoa Nang Luu</b>		<b>Members of the Board of Superviso rs</b>					<b>Individual Ownership : 12.000</b>	<b>Individual Ownership: 0,012%</b>
2.1	Vu Thi Nhan		Mother					0	0,00%

2.2	Do Thi Hong Hanh		Children					0	0,00%
2.3	Khoa Nang Tan		Children					0	0,00%
2.4	Khoa Nang Dat		Children					0	0,00%
2.5	Khoa Thi Dien		Sister					0	0,00%
2.6	Khoa Nang Duy		Brother					0	0,00%
2.7	Khoa Thi Loan		Sister					0	0,00%
2.8	Khoa Nang Du		Brother					0	0,00%
2.9	Khoa Nang Quyen		Younger sibling					0	0,00%
2.10	Khoa Thi Phuoc		Younger sibling					0	0,00%

2.11	Gemadep Joint Stock Company		Related Organizations					34.117.034	33,42%
3	Truong Minh Sang		Members of the Board of Supervisors					Individual Ownership : 16.000	Individual Ownership: 0,016%
3.1	Nguyen Thi Viet		Mother					0	0,00%
3.2	Truong Thi Anh Nguyet		Sister					0	0,00%
3.3	Truong Thanh Sang		Younger Sibling					0	0,00%
3.4	Tran Quynh Nhu		Wife					0	0,00%
3.5	Truong Gia Huy		Children					0	0,00%
3.6	Truong Khanh Vy		Children					0	0,00%
3.7	Airports Corporation of Vietnam - Joint Stock Company		Related Organizations					13.899.050	13,62%

*IV. The related persons of the internal shareholders who is chief accountants:*

1	Ngo Thi Anh Thu		Chief Accountant					Individual Ownership : 36.135	Individual Ownership: 0,035%
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1.1	Ngo Tan Trung		Husband					0	0,00%
1.2	Ngo Phuong Linh		Children					0	0,00%
1.3	Ngo Tan Dang Khoi		Children					0	0,00%
1.4	Ngo Tat Lan		Father					0	0,00%
1.5	Dinh Thi Kim Anh		Mother					0	0,00%
1.6	Ngo Thi Bich Van		Younger siblings					0	0,00%
1.7	Ngo Tat Tuan		Younger siblings					0	0,00%
1.8	Ngo Tat Tho		Younger siblings					0	0,00%
1.9	Ngo Tat Loc		Younger siblings					0	0,00%

1.10	Ngo Tan Thien		Father-in-law					0	0,00%
1.11	Ong Thi Bich		Mother-in-law					0	0,00%
1.12	Huynh Dinh Phuong		Brother-in-law					0	0,00%
1.13	Ho Thi Thanh Trang		Sister-in-law					0	0,00%

*V- Related persons of persons authorized to disclose information*

1	<b>Pham Quang Hai</b>		<b>General Manager</b>					<b>Individual Ownership : 53.892</b>	<b>Individual Ownership: 0,053%</b>
1.1	Dao Thi Thu Hang		Wife					0	0,00%
1.2	Pham Ngoc Minh Huong		Daughter					0	0,00%
1.3	Pham Duc Thinh		Son					0	0,00%

1.4	Pham Duc Vuong		Son					0	0,00%
1.5	Pham Hong Viet		Brother					0	0,00%
1.6	Pham Thi Nguyet Nga		Sister					0	0,00%
1.7	Pham Quang Hung		Younger sibling					0	0,00%
1.8	Dao Trinh Thanh		Father-in-law					0	0,00%
1.9	Le Thi Hue		Mother-in-law					0	0,00%
1.10	Dang Hong Lam		Brother-in-law					0	0,00%
1.11	Le Thi Thanh Mai		Sister-in-law					0	0,00%

2. Shares transactions of internal persons and their affiliated persons:

No.	Transaction Executor	Relations with internal person	Number of shares owned at the beginning of the period	Number of shares owned at the end of the period	Reasons for increasing, decreasing (buying, selling, converting, reward...)

			Number of shares	Percenta ge	Number of shares	Percenta ge	
1	Ms. Bui Thi Thu Huong	Chairman of the Board of Director (BOD)	73.050	0,07%	63.550	0,062%	Buying/ Selling shares
2	Mr. Nguyen Quoc Khanh	Member of the BOD, General Director	1.378.050	1,36%	1.400.050	1,37%	Buying shares
3	Mr. Nguyen Ngoc Quy	Member of the BOD	0	0,00%	13.000	0,013%	Buying shares
4	Mr. Mai Xuan Canh	Member of the BOD	31.500	0,031%	44.500	0,043%	Buying shares
5	Mr. Doan Ngoc Cuong	Member of the BOD	1.311.966	1,29%	1.324.966	1,30%	Buying shares
6	Mr. Chu Trung Kien	Non-executive member of the BOD	0	0,00%	13.000	0,013%	Buying shares
7	Ms. Ta Thu Ha	Non-executive member of the BOD	44.575	0,044%	53.000	0,052%	Buying/ Selling shares
8	Ms. Vu Thi Hoang Bac	Head of the Board of Supervisors (BOS)	13.015	0,013%	19.515	0,019%	Buying/ Selling shares
9	Mr. Khoa Nang Luu	Member of the BOS	8.000	0,008%	12.000	0,012%	Buying/ Selling shares
10	Mr. Truong Minh Sang	Member of the BOS	8.000	0,008%	16.000	0,016%	Buying shares
11	Mr. Nguyen Thai Son	Deputy General Director	25.635	0,025%	36.135	0,035%	Buying/ Selling shares

12	Mr. To Hien Phuong	Deputy General Director	43.910	0,043%	36.010	0,035%	Buying/ Selling shares
13	Ms. Bui Thi Yen Ngoc	Wife of Mr. To Hien Phuong – Deputy General Director	3.500	0,003%	0	0,00%	Selling Shares
14	Ms. Ngo Thi Anh Thu	Chief Accountant	26.135	0,026%	36.135	0,035%	Buying/ Selling shares
15	Mr. Pham Quang Hai	Persons authorized to disclose information	70.892	0,07%	53.892	0,053%	Buying/ Selling shares
16	Ms. Do Thi Tho	Mother-in-law of Mr. Nguyen Quoc Khanh - Member of the BOD, General Director	109.368	0,11%	0	0,00%	Selling Shares

Note: The number of shares owned according to the list of SCS shareholders as of 24-12-2024 provided by VSDC.

**IX. Other significant issues:** none.

Sincerely report ./.

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**Chairman of the Board of Directors**  
(Sign and seal)



*Bùi Thị Chu Hương*

